

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

t: 08450 450 500
f: 01954 713149
dx: DX 729500 Cambridge 15
minicom: 01480 376743
www.scambs.gov.uk



16 March 2009

To: Councillor Mrs SM Ellington, Portfolio Holder

MJ Mason
Mrs HM Smith
Dr SEK van de Ven

Scrutiny Monitor
Opposition Spokesman
Opposition Spokesman

Officers: Maggie Jennings
Dale Robinson

Democratic Services Officer
Corporate Manager, Health &
Environmental Services

Dear Sir / Madam

You are invited to attend the next meeting of **ENVIRONMENTAL SERVICES PORTFOLIO HOLDER'S MEETING**, which will be held in **JEAVONS ROOM, FIRST FLOOR** at South Cambridgeshire Hall on **TUESDAY, 24 MARCH 2009** at **2.00 p.m.**

Yours faithfully
GJ HARLOCK
Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

AGENDA		PAGES
PROCEDURAL ITEMS		
1.	Declarations of Interest	
2.	Minutes of Previous Meeting and Matters Arising To confirm the minutes of the meeting held on 27 January 2009 as a correct record.	1 - 6
DECISION ITEMS		
3.	Awarded Watercourses - New Contract	7 - 92
4.	Government Grants for Household-level Flood Risk Mitigation	93 - 96
5.	Service Plans 2009/10 to 2011/12 The Portfolio Holder is recommended to approve the attached Health & Environmental Services 2009/10 to 2011/12 service plan.	97 - 184
6.	Member Training and Development Programme 2009-2010	185 - 206
STANDING ITEMS		

7. Forward Plan

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The Portfolio Holder will maintain, for agreement at each meeting, a Forward Plan identifying all matters relevant to the Portfolio which it is believed are likely to be the subject of consideration and / or decision by the Portfolio Holder, Cabinet, Council, or any other constituent part of the Council. The plan will be updated as necessary and published on the Council's website following each meeting. The Portfolio Holder will be responsible for the content and accuracy of the forward plan.

8. Date of Next Meeting

The next meeting will be held on Monday, 18 May 2009 at 2pm in the Jeavons Room (this replaces the previously published date of 28 April 2009)

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL

While the District Council endeavours to ensure that visitors come to no harm when visiting South Cambridgeshire Hall, those visitors also have a responsibility to make sure that they do not risk their own or others' safety.

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If a member of the public interrupts proceedings, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared.

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